

JEFFERSON COUNTY LEPC

Local Emergency Planning Committee

MEETING MINUTES

March 19, 2025

The March LEPC meeting was called to order by Chair Scott McDonald (BASF) @ 11:10 Chair McDonald welcomed the membership and recognized Christus St. Elizabeth Hospital host Lydia Wortham. Ms. Wortham in-turn introduced Kevin Parsley and Karie Singleton who were also representatives of Christus.

Chair McDonald then called on Russell Klassen (Fluor Federal Petroleum) to give the invocation followed by the Pledge of Allegiance to the American Flag lead by Chris Gonzales (Jeff. Co. ESD#1).

Chair McDonald then asked the membership to commence with self-introductions.

Approval of the January 2025 Meeting Minutes

Chair McDonald told the membership the January meeting minutes were emailed and there were copies on the tables for review. Chair McDonald then asked if anyone had any corrections to the minutes, there were none. Chair McDonald then asked for a motion and second to accept the January minutes as written. Lance Billeaud (Groves FD) made the motion and seconded by Shane Thomas (Motiva), there was no opposition to the motion, motion passed.

Approval of Treasurer's Report

Chair McDonald then called on Secretary/Treasurer Chris Gonzales to review the Treasurer's Report with the membership. Secretary/Treasurer Gonzales provided the financials beginning in December of 2024 through February 2025. Following the reading Chair McDonald asked if there were any questions/corrections to the report as read, there were none. Chair McDonald then asked for a motion and second to accept the Treasurer's Report. A motion was made by Stephanie Garcia (AEMS) and seconded by Lance Billeaud (GFD), there was no opposition to the motion, motion passed.

Treasurer's Report

Beginning December Balance..... \$ 60,418.42

Deposits:

December '24..... \$ 1,200.00
January '25..... \$ 5,650.00
February '25 \$ 6,000.00

Withdrawals :

December \$ -0-
January \$ -0-
February \$ -0-

Ck #	Date	Payee	Purpose	\$ Amount
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Ending February Balance.....\$ 73,268.42

Old Business

- None

New Business

- Chair McDonald told the membership there is a request by Robert Grimm (Jeff. Co. EM) to increase the expenditure by another \$5000.00 (currently \$15,000) for digital billboard messaging. Billboards are used throughout the county to provide hurricane preparedness messages to the public during hurricane season. Chair McDonald asked if there was any discussion. Lance Billeaud asked how many billboards have the messages and was told there are three. After this explanation and no more question Chair McDonald asked for a motion and second to increase the budget \$5,000.00 for billboard messaging. Lance Billeaud (Groves FD) made the motion and seconded by Eloy Vega (Pt. Neches FD), there was no opposition to the motion, motion passed.
- Chair McDonald told the membership there is also a request by Robert Grimm to budget \$500.00 to place hurricanes preparedness message(s) in the Pt. Arthur News. With no needed discussion Chair McDonald then asked for a motion and second to increase the budget for \$500. Stephanie Garsea (AEMS) made the motion and seconded by Lycia Wortham (Christus St. E), there was no opposition to the motion, motion passed.

Committee Reports:

- Right To Know – Chairperson – TBD
- Public Information – Chairperson – Jeff Phillips –Chair Phillips told the membership of some training opportunities that will be held in the region soon (see below).

TRAINING FY2025 SETEX REGION

FY2025:

CLASS	HOST	DATE	STATUS
L958 - OPS Section Chief Course	Beaumont EOC	4/1-4/2025	Registration on TDEM Training
L962 – Planning Section Chief Course	Nacogdoches, TX	4/8-11/2025	Registration on TDEM Training
Jack Brooks Airport MC/MF Exercise	JB Airport	4/22/2025	Scheduled
TDEM Conference	TDEM-Ft. Worth	5/26-30/2025	Scheduled
L956 - Liaison Officer Course	Beaumont EOC	8/5-6/2025	Registration Pending
NIMS 300 Intermediate ICS for Expanding Incidents	Beaumont EOC	9/22-24/2025	Pending
NIMS 400 Advanced ICS	Beaumont EOC	9/25-26/2025	Pending
SNCA Fire School	Texas A & M	12/8-11/2025	Registration Pending

* Dates in Red have been scheduled or tentatively scheduled. Contact Jeff Phillips @ 409-626-4984 or jeffry.phillips@jeffcotx.us if you have questions.

Jefferson County EM Robert Grimm conducted a presentation at the American Society of Engineers meeting on February 18th, 2025

- Hazmat Facilities Liaison – Chairperson Louie Havens – Not present
- Medical Committee – Chairperson Lydia Wortham – Chair Wortham told the membership of recent mass casualty sessions that had occurred in the region. Chair Wortham told the membership of the 2026 World Cup soccer tournament that will have an impact to Houston

and surrounding communities as thousands of fans will be in attendance. Preparation and planning is already underway for this large scale event.

- Emergency Response/Resources – Chairperson Tommy Wells – Not present

Program

- TXGLO – Veronica Sealy provided the membership an insight into the operations of the Texas General Land Office.

Christus St. Elizabeth – Kevin Parsley gave an overview of the Christus facilities and operations in the region. Following Karie Singleton provided an update to the ongoing measles out break in the state and the signs and symptoms that occur with someone who is positive for measles.

Motion To Adjourn

With no further business to discuss Chair McDonald asked for a motion and second to adjourn. Lance Billeaud made the motion and was seconded by Eloy Vegan, motion passed. Meeting adjourned

Next LEPC Meeting: May 21, 2025

Sponsor: TBD

Location: Rocking A Café

Time: 11:00

Scott McDonald

Chair

Robert Grimm

Co-Chair

Chris Gonzales

Secretary/Treasurer

