

# JEFFERSON COUNTY LEPC

## Local Emergency Planning Committee

### MEETING MINUTES November 8, 2023

The November LEPC meeting was moved to the 8<sup>th</sup> at the request of Emergency Manager Robert Grimm. Co-Chair Grimm called the meeting to order @ 11:00. Co-Chair Grimm welcomed the membership and recognized Chevron-Phillips who was the meeting host.

Co-Chair Grimm then called on Jeff Phillips (JCEM) to give the invocation. Co-Chair Grimm then lead the membership in the Pledge of Allegiance to the American Flag. Co-Chair Grimm then asked the membership to commence with self-introductions.

Co-Chair Grimm recognized Scott McDonald (BASF) and told the membership that Scott has been nominated by Judge Brannick to serve as the Chairperson for the LEPC. Co-Chair Grimm then asked for a motion and second to accept the nomination of Scott McDonald as the Chair to the LEPC. A motion was made by Lance Billeaud (Nederland FD) and seconded by Tommy Wells (Energy Transfer). There was no opposition to the motion, motion passed.

• **Approval of the September 2023 Meeting Minutes**

Co-Chair Grimm told the membership if they had the opportunity to look at the September Minutes that were emailed and if anyone had any corrections to them, there were none. Co-Chair Grimm then asked for a motion to accept the September Minutes as written. Louie Havens (PAFD) made the motion and seconded by Joey Encalade (BASF PA). There was no opposition to the motion, motion passed.

• **Approval of Treasurer’s Report**

Co-Chair Grimm reviewed the Treasurer’s Report with the membership. Following the reading Co-Chair Grimm asked if there were any corrections to the report as read, there were none. A motion was made by Dwayne Staudenmier (Golden Pass) to accept the Treasurer’s Report and seconded by Tommy Wells. There was no opposition to the motion, motion passed.

• **Treasurer’s Report**

Beginning September 2023 Balance..... \$ 22,028.70

**Deposits:**

September ..... \$ 750.00  
 October ..... \$ 25,900.00

**Withdrawals**

Ck #	Payee	Purpose	\$ Amount
1060	Lamar Companies	Digital Posters	\$3,000.00

Ending October Balance..... \$ 45,678.70

• **Old Business**

➤ None

- **New Business**

- **Program:**

- STAN – Claire Jackson (Motiva)

**Committee Reports:**

- Right To Know – Chairperson Tianxing (Ti) - Absent
- Public Information – Chairperson – Jeff Phillips – No report
- Hazmat Facilities Liaison – Chairperson Louie Havens – Absent
- Medical Committee – Chairperson Lydia Wortham – Absent
- Emergency Response/Resources – Chairperson Tommy Wells – No report

**Motion To Adjourn**

Motion made by: Tommy Wells

Seconded by: Dwayne Staudenmier

Adjourned @ 12:47

Next LEPC Meeting: January 17, 2024

Sponsor: TBD

Location: Rocking A Café

Time: 11:00

*Robert Grimm*

Co-Chair

*Chris Gonzales*

Secretary/Treasurer

