

# JEFFERSON COUNTY LEPC

## Local Emergency Planning Committee

### MEETING MINUTES July 19, 2023

The July 2023 LEPC meeting was called to order by Co-Chair Robert Grimm (JCEM) @ 11:10. Co-Chair Grimm welcomed the membership and recognized Motiva representatives Shane Thomas and Claire Jackson and thanked them for sponsoring the meeting.

Co-Chair Grimm then called on Jeff Phillips (JCEM) to give the invocation. Co-Chair Grimm then lead the membership in the Pledge of Allegiance to the American Flag. Co-Chair Grimm then asked the membership to commence with self-introductions.

- **Approval of the May 2023 Meeting Minutes**

Co-Chair Grimm told the membership the May Minutes had not been emailed however there were printed copies on each of the tables and for those members attending to take some time to read them over. Co-Chair Grimm then asked if there were any comments or corrections to the Minutes, there were none. Co-Chair Grimm then asked for a motion to accept the meeting minutes as written. A motion was made by Shane Thomas (Motiva) and seconded by Tommy Wells (Energy Transfer). There was no opposition to the motion, motion passed.

- **Approval of Treasurer’s Report**

Co-Chair Grimm called on Chris Gonzales (JCESD#1) to review Treasurer’s Report with the membership. Following the reading Co-Chair Grimm asked if there were any comments or corrections to the report as read, there were none. A motion was made by Shane Thomas to accept the Treasurer’s Report and seconded by Jeff Phillips. There was no opposition to the motion, motion passed.

- **Treasurer’s Report**

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Beginning May 2023 Balance..... \$ 39,528.70

**Deposits:**

May ..... \$ \*3,750.00

June ..... \$ \*750.00

*\*Membership due payments*

**Withdrawals**

Ck #	Payee	Purpose	\$ Amount
1055	Jefferson County	Off-set Deputy EM Salary	10,000.00

Ending June 2023 Balance..... \$ 34,028.70

- **Old Business** – None

- **New Business**

- Co-Chair Grimm explained to the membership that the term “donation” is used in regards of annual funding for membership to the LEPC. However, with the use of wording donation this is looked at as optional and some organizations are opting out of making annual funding. Like with many functioning organizations funding is needed to operate. Co-Chair Grimm is asking that a motion be made and voted on to change the word from donation to **Dues** making it a requirement to pay annually to the LEPC for membership participation. A motion was made by Leslie Pitre (INEOS Cal) to change the wording from donations to dues and seconded by Eddie Seals (Cray Valley). There was no opposition to the motion, motion passed.
- Jeff Phillips explained to the membership the need to submit emergency response plans or assure the plans on file are up to date.
- Co-Chair Grimm told the membership that beginning in 2024 part of the requirements for membership will be to host a LEPC meeting. Currently meetings are sponsored by the LEPC or organizations that volunteer to host, some organizations have sponsored multiple times. A list will be developed alphabetically using current organizations. If the change is accepted by the membership a list will be developed and presented at the September meeting. A motion was made by Tommy Wells to begin the requirement of organizations sponsoring meetings beginning in 2024 and seconded by Shane Thomas

- **Program:**

- TXDOT provided a very informative presentation summarizing the multiple road projects ongoing in Jefferson County. The presentation provided project scopes, timelines and estimated completion dates. In summary there will be a lot of road construction, road detours and delays over the next four years. TXDOX asked that drivers be patient and PLEASE, PLEASE slow down when traveling through the construction zones!
- Susheel Kumar provided a presentation regarding Small Business Loans post disasters. Mr. Kumar encouraged everyone to be prepared for the next disaster and assure you have the correct insurance and the proper amount to recover from damages created by the disaster.

**Committee Reports:**

- Right To Know – Chairperson Tianxing (Ti) - Absent
- Public Information – Chairperson – Jeff Phillips – No report
- Hazmat Facilities Liaison – Chairperson Louie Havens – Absent
- Medical Committee – Chairperson Lydia Wortham – Absent
- Emergency Response/Resources – Chairperson Tommy Wells – No report

**Motion To Adjourn**

Motion made by: Shane Thomas

Seconded by: Claire Jackson

Adjourned @ 12:47

Next LEPC Meeting:

September 20, 2023

Sponsor – Energy Transfer

Location: Rocking A Café

Time: 11:00

*Robert Grimm*      *Chris Gonzales*

Co-Chair

Secretary/Treasurer

