

JEFFERSON COUNTY LEPC

Local Emergency Planning Committee

MEETING MINUTES November 17, 2021

The November 2021 LEPC meeting was called to order by Chair Bryan Markland (Mitsubishi Chem). Chair Markland told the membership that ExxonMobil was today's meeting sponsor and recognized Nakisha Burns (ExxonMobil). Co-Chair Mike White (JCEM) was called on to the lead the membership in the Pledge of Allegiance. Chair Markland then called on the membership to conduct self-introductions.

- **Approval of the September Meeting Minutes**

Chair Markland asked the membership if they had an opportunity to review the September 2021 Meeting Minutes that were sent via email or the printed copies on the sign-in table and if there were any comments or corrections, there were none. Chair Markland then asked for a motion to accept the September Minutes as written. A motion was made by Scott McDonald (BASF) and seconded by Charlie Kosh (Total). There was no opposition to the motion, motion passed.

- **Approval of Treasurer's Report**

Chair Markland reviewed the Treasurer's Report with the membership. Following the reading Chair Markland asked if there were any corrections to the report as read, there were none. A motion was made by Michael Fratus (PAFD) to accept the Treasurer's Report and seconded by Butch Holmes (Acadian EMS). There was no opposition to the motion, motion passed.

Treasurer's Report

Beginning September 2021 Balance.....\$ **36,598.98**

Deposits:

September \$ -0-

October ... \$ -0-

Withdrawals

Ck #	Payee	Purpose	\$ Amount
1030	Port Arthur Guns & Hoses Benevolent Fund	Annual Clay Shoot	\$1,700.00
1031	Lamar Companies	Electronic Sign Messaging	\$3,000.00
1032	Lamar Companies	Electronic Sign Messaging	\$1,500.00

Ending October 2021 Balance..... \$ **30,398.98**

Old Business

- None

New Business

Chair Markland discussed with the membership the annual sponsorships the LEPC supports and looking ahead to 2022 Chair Markland explained that these sponsorships be discussed, moved on and approved. There was no discussion therefore Chair Markland asked for a motion and second to address these sponsorships all together. A motion was made by Charlie Kosh to provide sponsorship as stated and seconded by Scott McDonald. There was no opposition to the motion, motion passed.

- Annual sponsorship and payments
 - LEPC Billboard Outreach - \$15,000.00
 - Annual Zoom Meeting pkg. user fee - \$175.00
 - SNCA Golf Tournament – \$600.00 LEPC has provided sponsorship and placing teams in the tournament (two @ \$300.00 per team = \$600.00)
 - Port Arthur Guns & Hoses Annual Clay Shoot- 2021 to sponsor two teams \$1,400 + two golf cart \$300 = \$1,700. (Proceeds from this event will go toward a benevolent fund benefitting Port Arthur Police and Firefighters)
 - Deputy Emergency Management salary offset - \$10,000.00
 - LIT Clay Shootout - \$800 (2 teams) + \$75 (one cart) = \$1,675.00 (**2020 cost estimate**)
 - TDEM Conference - San Antonio TX
The cost breakdown should be as follows: (**2020 cost estimates**)
 - Hotel Cost - \$140.00 per day X 4 days = \$ 560.00,
 - Mileage is 57.5 per mile X 560 miles = \$322.00
 - Meals \$61.00 a day X 5 days = \$305.00
 - TDEM Conf Fee \$200.00 x 4 = \$800.00
 - *Unknown parking cost
 - Total Cost per person is **\$1,387.00**
- Co-Chair White discussed with the membership the TNA training classes and instructors that have been coming into our area to provide emergency response training for the past couple of years. Co-Chair White stated in the past the Jefferson County LEPC has paid a portion of these classes and would like to continue this arrangement. Co-Chair White stated the Jefferson County LEPC would pay 1/3 of the TNA invoice up to \$7,500.00. A motion was made by Michael Fratus to support the TNA classes and pay the fees and seconded by Ryan Rabalais (BASF). There was no opposition to the motion, motion passed.

PROGRAM: Shelter In Place - Nakisha Burns

Committee Reports:

- Right To Know & Public Information – Chairperson Tommy Sheldon – Not present
- Hazmat Facilities Liaison – Chairperson Louie Havens – Not present
- Medical Committee – Chairperson Butch Holmes – No report
- Emergency Response/Resources – Chairperson Tommy Wells – Not present

Next LEPC Meeting:
January 19, 2022
Location: Rocking A Cafe
Sponsor: TBA
Time: 11:00

Motion to Adjourn

Motion made by: Michael Fratus
Seconded by: Scott McDonald

Bryan Markland

Chair

Mike White

Co-Chair

Chris Gonzales

Secretary/Treasurer

